

Privacy and cookies statement of MCXess

MCXess takes your privacy very seriously. We therefore treat your personal data with the utmost care. We observe a number of core values to protect your privacy as effectively possible:

- **Information.** We provide you with as much information as possible about how and why we process your personal data. We do that in this privacy and cookies statement.
- **Limited data collection.** We make every effort to ensure that we limit the personal data we collect to what is actually needed for our service.
- **No marketing based on personal data without permission.** We do not release your personal data for marketing purposes unless you have given express prior permission for us to do so.
- **Security.** We put appropriate security measures in place to protect your personal data and we require parties processing personal data on our behalf to do the same.
- **Right to view and rectify information.** We respect your right to view, rectify or delete your personal data.

This privacy and cookies statement sets out how we put these core values into practice and respect and protect your right to privacy. We advise you to read it carefully.

This statement was most recently amended on 28 November 2014.

Use of personal data

We only keep and use personal data that you provide directly to us or if it is clear when you provide it that you are issuing it to us for processing.

We can obtain personal data as follows:

- You can actively issue your personal data to us, e.g. by placing an order on the website, creating an account, subscribing to our newsletter or submitting a job application.
- You can passively issue your personal data when our systems automatically register certain activities. When you use our website, for example, your IP address is automatically registered in the log files of the web server, which is the case for virtually all websites on the internet.

Purposes of the data processing

The personal data that we collect is used exclusively for the following purposes:

- For the settlement of your order, or the creation of an account;
- For statistical purposes in order to optimise our website;
- To make specific offers to you, with your permission;
- To contact you if you have sent us a job application;
- To meet our legal obligations.

Types of personal data

We can process the following personal data:

- Name
- Address
- Email address
- Telephone number
- Payment details
- IP address.

Company details are not covered by the Dutch Personal Data Protection Act, but we will of

course also treat them with due care.

Provision of data to third parties

There may be cases where we share your personal data with third parties in order to settle your order and to ensure that the website works properly and safely. We require these third parties to treat your personal data with the utmost care and restrict sharing it to an absolute minimum. Your data may be processed outside of the European Union for this purpose.

We do not issue your personal data to any other parties who are not directly involved in the execution of your contract with us other than with your explicit permission or if we have a legal obligation to do so.

Security

We put security measures in place to restrict the abuse of and unauthorised access to personal data. We set out to use encryption where it is feasible and useful to do so. More specifically, we use network connections based on Secure Socket Layer (SSL) technology. Using this coding system protects the confidentiality of data sent between your and our online systems.

Personal data is not kept for any longer than is necessary to execute the contract with you other than in cases where a legal obligation prevents us from deleting it.

Cookies

We use cookies on this website. A cookie is a simple small file that is sent along with pages of this website and stored by your browser on the hard disk of your computer. The information it contains may be sent back to our servers or those of the third parties in question during a subsequent visit to the website.

We use cookies for various purposes. Cookies are placed by the following third party applications. We do not have any control over which data is collected by these third parties or the purposes for which they are used. The cookies can collect information such as your IP address, information about your browser or sites that you have viewed.

We have summarised the various applications below in order to inform you about this as clearly and understandably as possible. A distinction is made between the functions of the applications.

Purpose	Applications	
Analysing and charting user behaviour		
	Google Analytics	

Use of permanent cookies

Permanent cookies make it possible for us to recognise you when you return to our website. That makes it possible for us to configure the website specifically for your preferences. We are also able to store this information if you have given permission for cookies to be stored on your computer. That way you do not have to keep setting your preferences, which saves you time and makes it easier for you to use our website. You can delete permanent cookies using your browser settings.

Use of session cookies

Session cookies make it possible for us to see which parts of the website you have viewed during your visit. That way we can adapt our service as closely as possible to how our visitors use our

website. These cookies are automatically deleted as soon as you close your browser.

Right to view, rectify or delete your data

You have the right to view your personal data or to request that we rectify or delete it. For this purpose see our contact details at the end of this privacy and cookies statement. In the interests of preventing abuses we may ask you to provide proper identification. If you want to view personal data linked to a cookie, you will need to send us a copy of the cookie in question. You will find it in your browser settings.

Activating and deactivating cookies and deleting them

More information about activating, deactivating and deleting cookies is provided in the instructions for and/or the Help function of your browser.

Amendments to this privacy and cookies statement

We reserve the right to make amendments to this privacy and cookies statement. We recommend that you check this statement regularly to keep informed of these changes.

Contact information

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